CMGConnect

DIOCESE OF PHOENIX

THE ROMAN CATHOLIC
DIOCESE OF PHOENIX

Safe Environment for LAY PERSONS

ONLINE

FOUNDATION

Safe Haven - It's Up to You
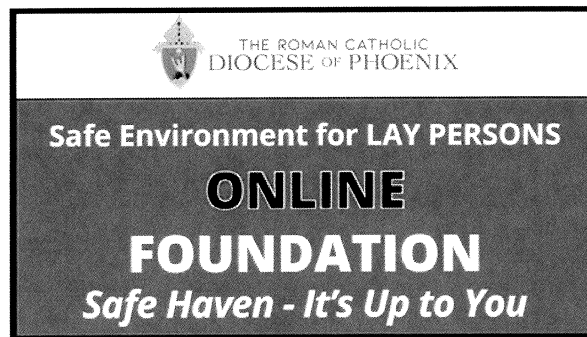
Initial Online Foundation Instructions

Getting Started:

1. Go to https://phoenix.cmgconnect.org/. Create a new account by completing all the boxes. This includes address, primary parish, and how you participate at your parish or school. If you have questions about which option(s) to select, please contact your parish/school coordinator.

2. Click the green 'Sign In' button at the top right corner of the page to log in and complete the *Initial FOUNDATION Application, Online Foundation & Background Check - Phoenix* curriculum.

3. Your dashboard will show you the required and optional training curriculums that have been customized for your particular role within the Diocese.

4. Click **Start Curriculum** to access the *Initial FOUNDATION Application, Online Training Background Check - Phoenix* curriculum where you will complete the online training contents.

5. On the last page of the curriculum, verify your background check details. When you have confirmed that all of your information is entered correctly, check the Terms & Conditions box then click **Submit Background Check Request**
   PLEASE NOTE: The background check will be submitted AFTER your attendance is confirmed. The curriculum will show as "In Progress" until the check is completed and approved. Background check processing can take up to 7-10 business days.

For more information, please use your FAQ
or Support tab at the top of the screen.

CATHOLIC MUTUAL GROUP

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